

# Operational Sponsor – Judge Advocate Division, HQMC

Location: Pentagon, Washington D.C.

Rank: O3–O5

Component: Active Reserve

MOS: 8006 open to all MOS. (4402 Judge Advocate preferred)

Billet Type: Staff / Administrative / Program Management

Tour Length: 1 – 2 years

## Billet Description:

The Judge Advocate Division (JAD) at Headquarters Marine Corps is seeking a qualified and highly motivated Marine Officer to serve as the Operational Sponsor (OpSponsor) for JAD's Individual Mobilization Augmentee (IMA) Detachment. The OpSponsor also serves as the primary action officer on behalf of the Staff Judge Advocate to the Commandant of the Marine Corps (SJA to CMC) for all matters related to 4402 (Judge Advocate) Reserve manpower management and integration.

## Key Duties and Responsibilities:

- Manage and support slating, onboarding, and training of Reserve Individual Mobilization Augmentee (IMA) judge advocates.
- Serve as the Judge Advocate Division's liaison for Active-Duty Operational Support (ADOS) coordination, including annual requirements submission and sourcing for AD units.
- Act as the principal coordinator for Reserve Component issues, engaging with HQMC Manpower & Reserve Affairs (M&RA) and the Reserve Liaison Office.
- Provide career counseling and talent management for Reserve judge advocates across the force.
- Support the broader Marine Corps legal community on all Reserve integration, mobilization, inspection, and policy initiatives.

## Opportunities and Impact:

- Influence force design and manpower policy affecting the entire Reserve legal community.
- Play a key role in talent management, helping shape the future of the JAD Reserve Component.
- Gain visibility and coordination experience at the highest levels of HQMC and across the Marine Corps legal enterprise.

## Preferred Skills and Experience:

- Prior service as a Judge Advocate (4402 MOS) with Reserve Component familiarity. (But not required)
- Experience with manpower systems (e.g., MCTIMS, MROWS, MOL, RTAMMS), ADOS processing, and HQMC staffing procedures.
- Exceptional communication, organizational, and strategic planning skills.
- Familiarity with legal support inspections and community oversight functions is a plus.

## For more information please contact:

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